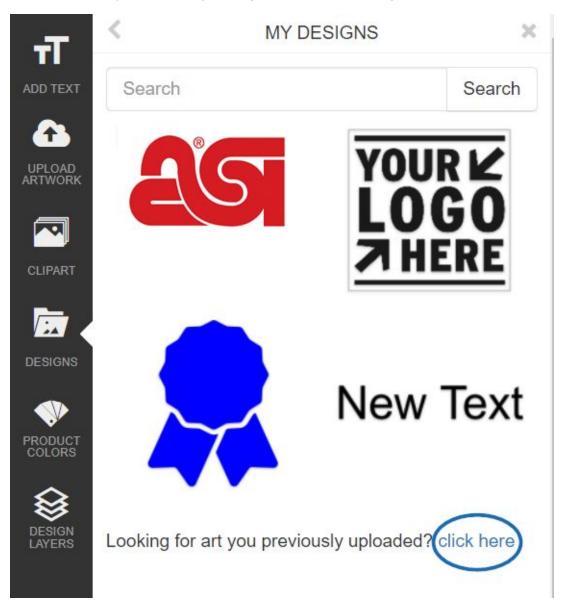


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ESP Quick Tip #33: Manage Artwork in the Design Studio

2022-04-18 - Jennifer S - ESP Quick Tips

When creating Virtual Samples, artwork files are uploaded and saved in the Media Manager. You can view all uploaded files by clicking on the link in the Designs section.



All previously uploaded artwork files will be available in this setion.

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ADD TEXT					L	UR DG HE	; 0	
		First	Previous	1	Next	Last		
DESIGNS	< Back to	My Des	igns					

If you have uploaded an image file to the Design Studio but would like to remove it from the previously uploaded artwork section, take the following steps:

1. To access the Media Manager, click on the avatar (user icon) and then select Preferences.

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	ESP User				
25	Manage My Account Settings Preferences				
	My Dashboard Preferred Supplier & Notes Admin				
English (US)	Preferences Admin ESP Updates License Agreement				
Client Safe Mode @					
See what's new	Logout				

2. In the Preferences window, go to the Virtual Samples tab and then click on the

"Select Another" link will open the Media Manager.

View
Send Product Detail

View
Send Product Detail

Product Compare

Product Compare

Choose the default product detail product image:

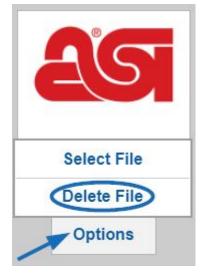
Supplier's original product image
Virtual Sample ready product image with Logo from my Logo Library

Select Another

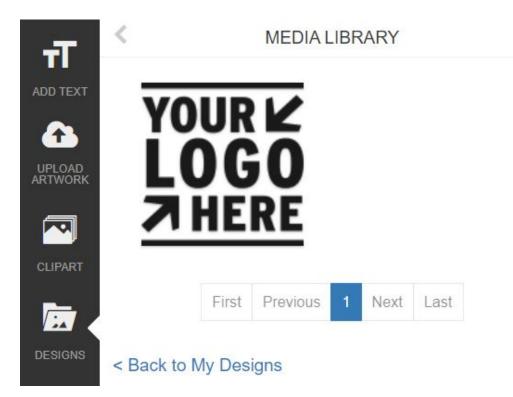
Upload a Logo

Remove background color

3. In the Media Manager window, hover on the artwork file you would like to remove and then click on the "Delete File" link.



The artwork file will now be removed from the Previously Uploaded Artwork section of the Design Studio.



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