

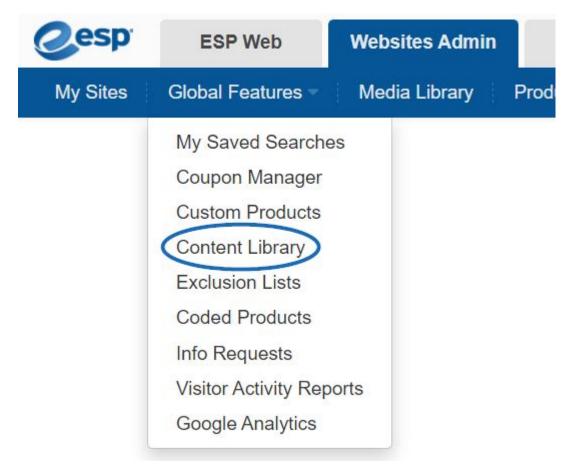
Product Support > ESP Websites > Manage Site Content > Adding a Blog to Your ESP Website

Adding a Blog to Your ESP Website

Tamika C - 2019-09-19 - Manage Site Content

A company blog can help your clients stay up-to-date with news and press release information within your company and the promotional products industry!

To add company feed to your ESP Website, the first step is to create the content itself. To do this, log into the ESP Websites admin, click on Global Features and select Content Library.



Click on the Add New Content button.

Content Library o

| Library Edit Content | | | | | |
|----------------------|--------------------------------|---|-----------|---------|-----------------------------|
| Library Items | | | | | |
| Search: | | | | | Show 10 ~ entries |
| Title | Categories | ^ | Markets ^ | Level 🔺 | Actions |
| Decoration Notice | | | | Company | Edit View More 🗸 |
| Sample Content | | | | Company | Edit View More 🗸 |
| << < 1 > >> | | | | | Showing 1 to 2 of 2 entries |
| | | | | | |
| | | | | | Add New Content |

Use the available toolbars to create your content. If you want to add HTML code, click on the <> HTML option on the bottom toolbar to enter coded content. If you need information on current event in the promotional products industry, the news page on <u>ASI Central</u> is an excellent source. When you are finished entering and editing content, go to the Properties box on the right. Enter a title for your content, check "Blog" and enter a Release Date. Click on the Save button.

Content Library o

| | | | | | | | | | | | | | | | | Properties |
|--------------|------|--------|------------|-----|--------------|-----|---|-------------|------|---|---|---|---|---|-----|--------------------|
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| ter WY | YSIW | YG cor | ntent he | ere | | | | | | | | | | | | Categories |
| - | - | _ | _ | / | | | | | | | | | | | | Blog Case Study |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | Overview |
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| | | | | | | | | | | | | | | | | Automotive |
| | | | | | | | | | | | | | | | | NonProfit |
| | | | | | | | | | | | | | | | | Default |
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| | | | | | | | | | | | | | | | | Financial |
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| | | | | | | | | | | | | | | | | Level |
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| | | | | | | | | | | | | | 2 | 1 | | 03/26/2021 |
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Next, click on My Sites from the Management toolbar.

| @esp | ESP Web | Websites Admin | CR | M | Orders |
|----------|-----------------|----------------|----------|--------|---------------|
| My Sites | Global Features | Media Library | Products | Produc | t Collections |
| X | | | | | |

Then, click on the Edit Site button.



Expand the Pages & Menus section and select Advanced Page Manager

| Edit Website Design | 0 |
|-------------------------------|---|
| Pages & Menus | ۰ |
| Manage Page Content | |
| Site Menu/Navigation | |
| Banners | |
| Introductory Text | |
| News & Video | |
| Advanced Page Manager | |
| Advanced Site Menu/Navigation | |

Click on the Edit Page tab and then use the Select Page dropdown to choose the page on which you would like to include your blog. Drag and drop the Editorial Content Feed to a section of the page. Manage Pages

Edit Page

Manage Pages allows you to add, edit, copy or remove your Website pages. Click "Create New Page" to create a new page for your site.

Manage Pages

| Search: | | | Show 10 v entries | Properties |
|---------|--------------|--------------|------------------------|-------------------------------------------------|
| Default | Page Name 🔺 | Page Title 🔺 | Actions | Page Name* |
| | AboutUs | About Us | Edit Preview More • | AboutUs |
| | AllSets | AllSets | Edit Preview More v | Page Title* About Us |
| | Article | Article | Edit Preview More • | Default Page Page Layout* |
| | BlogPage | Blog Page | Edit Preview More • | |
| | Configurator | Configurator | Edit Preview More • | ✓ Meta Description |
| | ContactUs | Contact Us | Edit Preview More • | |
| | Event | Event | Edit Preview More • | Meta Keywords |

In the Module Settings, select Blog in the Categories area. Then, click on Save.

| Market Groups | | | |
|---------------|-----------------------|-----|----|
| market Groups | Automotive Default | | |
| | Education | 100 | |
| | Financia | • | |
| Categories | | | |
| Categories | Blog | | |
| | Case Study | | |
| | News | | |
| | Overview | | 24 |

Scroll back to the top of the ESP Websites Admin and click on the Make Changes Live link.



Your blog will now be displayed on your ESP Website.